



**ASHRAE Tucson Chapter
2012-2013 Board of Governors & Committees
Meeting Minutes #7**

Meeting Date: December 12, 2012

Attendees: Tom McGreal, Eric Buchholz, David Tyrrell, Richard Mills, Rebecca Tarantino, Dave Palty, Robert Kunkel, Charlie Velasquez

Distribution: Tucson BOG and Committees Email Distribution Lists

7.01 Call to Order

7.02 Goals for this season: Student Scholarships, improvement on PAOE points total, technology awards. Individuals should try to come with a couple personal goals related to their specific role (e.g. Membership Promotion may have a goal for adding a certain number of new members).

7.03 Honors and Awards

- Committee: Richard Mills, Dave Tyrrell
 - A. Ned Morris Bio finished and posted to website, was sent in next newsletter
 - B. Richard will put together 1 more bio for this season:
 - Will Brown Bio
 - Skip Perkins Bio

7.04 Finance

- A. Robert provided the updated budget with current income/expenses
- B. Non-profit status - Robert is finding out about our status for state non-profit, we might not be eligible due to low income - Robert confirms we are clear (pending).
- C. Robert will make monthly Research Promotion contributions on the Chapter's behalf, amount will be based on reaching our 2013 goal

7.05 Student Activities

- A. College Scholarships: Three \$500 to be made available, application forms to be posted on the website
- B. Scholarship applications will be due around the end of January, to be awarded at the Product Show.
- C. Dave Palty to give 10 minute talk at U of A class(es)
- D. U of A Career Fair: iExpo will be Wednesday, February 20. Dave would like to set up a signup form on the website (and perhaps to hand out at next meeting) for companies who will have job opportunities for the students.

7.06 Membership Promotion

- A. Name Tags are now available at lunch meetings for members

7.07 Publicity

A. Golf Tournament

- Date: Maybe April 19, 2013
- Time: 8:00am – Noon, awards/lunch to follow
- Location: El Conquistador (10555 N. La Canada)
- Food: Breakfast & lunch

B. Product Show

- Committee: Charlie, Rebecca, Richard, Tom
- Date: Wednesday, February 27th, 2013
- Time: 3:00pm - 6:00pm
- Location: Pima College Downtown Campus (Amethyst Room)
- Proposal sent to USGBC for approval
- Dave Palty to update flyer
- \$300-\$500 budget for prizes

7.08 Research Promotion

- A. This Year's Goal: \$ 5,500
- B. Year To Date: \$ 1,900
- C. Last Year: \$ 5,000

7.09 President's Award of Excellence (PAOE)

Information available online:

<http://www.ashrae.org/society-groups/chapters/presidential-award-of-excellence-paoe>

- A. Goal is to reach minimum in 4 of 5 categories
- B. 2012-2013 YTD

- 1. Chapter Operations: 595 (min = 300)
- 2. CTTC: 100 (min = 450)
- 3. Historical: 0 (min = 100)
- 4. Membership Promotion: 10 (min = 500)
- 5. Research Promotion: 0 (min = 800)
- 6. Student Activities: 0 (min = 300)

- C. People responsible for points: Tom McGreal, Jon Ziegler, Dave Tyrrell, Dave Palty, Richard Mills
- D. PAOE points should be entered once a month to keep up to date

7.10 YEA Field Trip / Tour

- A. Rebecca to organize tour of SunDanzer Refrigeration
More information: <http://bit.ly/JSTIL4>
- B. Date/Time: February 7th, 2013
- C. Price: \$10 (includes tour pass and 1 drink ticket)
- D. After Tour: Meet for beer at Barrio Brewery
- E. Rebecca to contact Barrio for arrangements

7.11 Lunch Programs for 2012-2013

1. NOTE: Coordinators must send the following information for their lunch program to Buzz ASAP so it can be put in the newsletters and on the website:
 - a. Topic description (paragraph)
 - b. Speaker(s) bio (paragraph)
 - c. Photo of speaker and/or other program-related photo
2. January
 - Coordinator: Eric Buchholz
 - Speaker and Topic: Water Treatment
3. February
 - Coordinator: Rebecca Tarantino
 - Speaker and Topic: Indoor Air Quality - Mold
4. March
 - Coordinator: Dave Tyrrell
 - Speaker and Topic: TEP Rebates
5. April
 - Coordinator: Dave Palty
 - Speaker and Topic: Energy Storage Technologies with Dr. Joseph Simmons
6. May
 - Coordinator: _____ (TBD)
 - Speaker and Topic: Coordinated with Phoenix Chapter (TBD)

7.12 End-of-season Chapter Awards Dinner

- A. Buzz will look into possible options to discuss at next BOG meeting.
 - Date: Friday after last meeting in May, 5/10 or 5/17
 - Time: 6:00pm - 9:00pm
 - Location: TBD, maybe Old Pueblo Grille, Hacienda del Sol, etc.
 - Outdoor, live music, cash bar, door prizes, spouses welcome, table sponsors, more info to come.

7.13 Adjournment

Minutes prepared by Robert Kunkel (robert@kcmech.net) on December 12, 2012