



**ASHRAE Tucson Chapter
2012-2013 Board of Governors & Committees
Meeting Minutes #3**

Meeting Date: August 16, 2012

Attendees: Tom McGreal, Buzz Wright, Charlie Velasquez, Robert Kunkel, Eric Buchholz, David Tyrrell, Jon Ziegler, Richard Mills

Distribution: Tucson BOG and Committees Email Distribution Lists

3.01 Call to Order

3.02 Goals for this season: Student Scholarships, improvement on PAOE points total, technology awards. Individuals should try to come with a couple personal goals related to their specific role (e.g. Membership Promotion may have a goal for adding a certain number of new members).

3.03 CRC in Berkeley, CA (August 24-26)

- A. Attendees: Robert, Tom, maybe Jon
- B. Preparation of 2011-2012 Summary Report / Presentation: Robert prepared and will share with the Board/Committees after CRC
- C. David Tyrrell will provide Tom/Robert with the Chapter Service Award info for Mik Mikulich and/or Ned Morris.

3.04 Regular BOG Meetings

- A. Dates: 2nd Wed. of each month
- B. Time: 11:00am - 12:00 noon (1 hour prior to Chapter meeting)
- C. Location: Feast (3719 E. Speedway, just west of Alvernon)

3.05 Chapter Meetings Date/Time/Location

- A. Dates: 2nd Wed. of each month
- B. Time: 12:00 noon – 1:30pm
- D. Location: Feast (3719 E. Speedway, just west of Alvernon)

3.06 Honors and Awards

- Committee: Richard Mills, Dave Tyrrell
 - A. Will Brown Bio
 - B. Ned Morris Bio (finished, Richard will Email to Buzz)
 - C. Skip Perkins Bio
 - D. Chapter Services Awards: Mik Mikulich, Ned Morris (David T. coordinating)

3.07 Finance

- A. Annual Audit for the 2011-2012 Season was completed and sent to Region X
 - Attendees: Buzz Wright, Robert Kunkel, Martin Yoklic (USGBC)
 - Future audits may require accountant involvement (more info to come from CRC)

- B. Budget for the 2012-2013 Season: Buzz provided preliminary budget, Robert will tweak and submit official budget for next meeting.
- C. Buzz and Robert coordinated transfer of Treasurer responsibility.
- D. Chapter has purchased Quicken Deluxe for Robert to use (around \$60).
- E. Prices for Lunch Meetings: TBD after location is set
 - Member: \$25 (same as last year)
 - Non-member: \$35
- F. Price for Sustaining Membership
 - Member: \$200 (same as last year)
 - No non-member sustaining memberships
- G. DRA and non-profit status - we are a 501c3 non-profit organization

3.08 Student Activities

- A. College Scholarships: Three \$500 to be made available
- B. Scholarship applications will be due around the end of the year, to be awarded at the Product Show.
- C. Dave Palty to give 10 minute talk at U of A class(es)
- D. U of A Career Fair

3.09 Membership Promotion

- A. New Members and Advancements will be announced at each Chapter Meeting
- B. Name Tags will be available at lunch meetings for members to fill out

3.10 Publicity

- A. Golf Tournament
 - Date: April 19 or May 3, 2013 (TBD)
 - Time: 8:00am – Noon, awards/lunch to follow
 - Location: Charlie to determine, possibilities include Randolph, Starr Pass, Tucson National, La Paloma, and Vistoso
- B. Product Show
 - Committee: Rebecca, Charlie, Tom
 - Date: TBD, possibly February 7th, 14th, or 28th
 - Time: 4:00pm - 8:00pm
 - Location: Pima Community College Downtown Campus

3.11 Research Promotion

- A. This Year's Goal: \$ TBD at CRC
- B. Year To Date: \$ 500
- C. Last Year: \$ 5,000
- D. Full Circle: \$100 donations have been made by Tom, Quinton, Robert, Buzz, and Charlie
- E. Chapter to donate on calculated monthly basis to reach goal

3.12 **President's Award of Excellence (PAOE)**

Information available online:

<http://www.ashrae.org/society-groups/chapters/presidential-award-of-excellence-paoe>

- A. Goal is to reach minimum in 4 of 5 categories
- B. 2012-2013 YTD
 - 1. Chapter Operations: 595 (min = 300)
 - 2. CTTC: 100 (min = 450)
 - 3. Historical: 0 (min = 100)
 - 4. Membership Promotion: 10 (min = 500)
 - 5. Research Promotion: 0 (min = 800)
 - 6. Student Activities: 0 (min = 300)
- C. People responsible for points: Tom McGreal, Jon Ziegler, Dave Tyrrell, Dave Palty, Richard Mills
- D. PAOE points should be entered once a month to keep up to date

3.13 **Field Trip / Tour**

- A. Rebecca to organize tour of SunDanzer Refrigeration
More information: <http://bit.ly/JSTIL4>
- B. Date/Time: TBD
- C. Price (if applicable): TBD
- D. After Tour: Meet for beer at Nimbus Brewery

3.14 **Lunch Programs for 2010-2011**

- 1. NOTE: Coordinators must send the following information for their lunch program to Buzz ASAP so it can be put in the newsletters and on the website:
 - a. Topic description (paragraph)
 - b. Speaker(s) bio (paragraph)
 - c. Photo of speaker and/or other program-related photo
- 2. September
 - Coordinator: Tom McGreal
 - Speaker and Topic: Distinguished Lecturer TBD
- 3. October
 - Coordinator: Tom McGreal
 - Speaker and Topic: 2012 IBC Round Table discussion with Ken Cawthorne, Bob Dinius, Ron Boose, Yves Khawam
- 4. November
 - Coordinator: Dave Palty
 - Speaker and Topic: Energy Storage Technologies with Dr. Joseph Simmons
- 5. December
 - Coordinator: Quinton Lamoreaux
 - Speaker and Topic: Boiler Efficiencies / Condensing vs. non
- 6. January
 - Coordinator: Eric Buchholz
 - Speaker and Topic: Water Treatment

7. February

- Coordinator: Rebecca Tarantino
- Speaker and Topic: Indoor Air Quality - Mold

8. March

- Coordinator: Dave Tyrrell
- Speaker and Topic: TEP Rebates

9. April

- Coordinator: _____ (TBD)
- Speaker and Topic: Maybe BACnet (TBD)

10. May

- Coordinator: _____ (TBD)
- Speaker and Topic: Coordinated with Phoenix Chapter (TBD)

3.15 **End-of-year Chapter Awards Dinner**

A. Buzz will look into possible options to discuss at next BOG meeting.

- Date: Friday after last meeting in May, 5/10 or 5/17
- Time: 6:00pm - 9:00pm
- Location: TBD, maybe Old Pueblo Grille, Hacienda del Sol, etc.
- Outdoor, live music, cash bar, door prizes, spouses welcome, table sponsors, more info to come.

3.16 **Adjournment**

Minutes prepared by Buzz Wright (buzz@kwmech.com) on August 16, 2012