



**ASHRAE Tucson Chapter  
2012-2013 Board of Governors & Committees  
Meeting Minutes #2**

**Meeting Date:** July 12, 2012

**Attendees:** Tom McGreal, Buzz Wright, Charlie Velasquez, Rebecca Tarantino, Dave Palty, Robert Kunkel, Eric Buchholz

**Distribution:** Tucson BOG and Committees Email Distribution Lists

**2.01 Call to Order**

**2.02 Goals for this season:** Student Scholarships, improvement on PAOE points total, technology awards. Individuals should try to come with a couple personal goals related to their specific role (e.g. Membership Promotion may have a goal for adding a certain number of new members).

**2.03 CRC in Berkeley, CA (August 24-26)**

- A. Attendees: Robert, Tom, maybe Jon
- B. Preparation of 2011-2012 Summary Report / Presentation: Robert to prepare

**2.04 Summer BOG Meetings**

- A. August Date: Thursday, August 16  
Time: 12:00 noon - 1:30pm  
Location: BJ's (Broadway / Craycroft)

**2.05 Regular BOG Meetings**

- A. Dates: 2<sup>nd</sup> Wed. of each month
- B. Time: 11:00am - 12:00 noon (1 hour prior to Chapter meeting)
- C. Location: TBD, Tom getting pricing from Lodge on the Desert

**2.06 Chapter Meetings Date/Time/Location**

- A. Dates: 2<sup>nd</sup> Wed. of each month
- B. Time: 12:00 noon – 1:30pm
- D. Location: TBD, Tom getting pricing from Lodge on the Desert

**2.07 BOG & Committee Meeting Minutes are now posted on Chapter website**

<http://www.ashraetucson.org/about-us/meeting-minutes/>

**2.08 Honors and Awards**

- Committee: Richard Mills, Dave Tyrrell
  - A. Will Brown Bio
  - B. Ned Morris Bio
  - C. Skip Perkins Bio
  - D. Chapter Services Awards: Mik Mikulich, Ned Morris

**2.09 Finance**

- A. Annual Audit for the 2011-2012 Season
  - Attendees: Buzz Wright, Robert Kunkel, Martin Yoklic (USGBC)
  - Date/Time/Location: July 13 / 12:00 noon / Nimbus Bistro
- B. Budget for the 2012-2013 Season: Buzz provided preliminary budget, Robert will tweak and submit official budget for next meeting
- C. Buzz and Robert will get together to coordinate transfer of Treasurer responsibility
- D. Chapter to buy copy of Quicken Deluxe for Robert to use (around \$60)
- E. Cost for Chapter Membership (currently \$35, Society went up to \$190)
- F. Prices for Lunch Meetings: TBD after location is set
  - Member: \_\_\_\_\_ (\$25)
  - Non-member: \_\_\_\_\_ (\$30)
- G. Price for Sustaining Membership
  - Member: \_\_\_\_\_ (\$200)
  - No non-member sustaining memberships

**2.10 Student Activities**

- A. College Scholarships: Three \$500 to be made available
- B. Scholarship applications will be due around the end of the year, to be awarded at the Product Show.
- C. Dave Palty to give 10 minute talk at U of A class(es)
- D. U of A Career Fair

**2.11 Membership Promotion**

- A. New Members and Advancements will be announced at each Chapter Meeting
- B. Name Tags will be available at lunch meetings for members to fill out

**2.12 Publicity**

- A. Golf Tournament
  - Date: April 26, 2013
  - Time: 8:00am – Noon, awards/lunch to follow
  - Location: Charlie to determine, possibilities include Randolph, Starr Pass, Tucson National, and La Paloma
- B. Product Show
  - Committee: Rebecca, Charlie, Tom
  - Date: TBD, possibly end of February
  - Time: 4:00pm - 8:00pm
  - Location: Pima Community College Downtown Campus

**2.13 Research Promotion**

- A. This Year's Goal: \$ TBD
- B. Year To Date: \$ 0
- C. Last Year: \$ 5,000
- D. Full Circle: \$100 donations by Tom, Quinton, Robert, Buzz, and Charlie
- E. Chapter to donate on calculated monthly basis to reach goal

## 2.14 **President's Award of Excellence (PAOE)**

Information available online:

<http://www.ashrae.org/society-groups/chapters/presidential-award-of-excellence-paoe>

- A. Goal is to reach minimum in 4 of 5 categories
- B. 2012-2013 YTD
  - 1. Chapter Operations: 0 (min = 300)
  - 2. CTTC: 0 (min = 450)
  - 3. Historical: 0 (min = 100)
  - 4. Membership Promotion: 0 (min = 500)
  - 5. Research Promotion: 0 (min = 800)
  - 6. Student Activities: 0 (min = 300)
- C. People responsible for points: Tom McGreal, Jon Ziegler, Dave Tyrrell, Dave Palty, Richard Mills
- D. PAOE points should be entered once a month to keep up to date

## 2.15 **Field Trip / Tour**

- A. Rebecca to organize tour of SunDanzer Refrigeration  
More information: <http://bit.ly/JSTIL4>
- B. Date/Time: TBD
- C. Price (if applicable): TBD
- D. After Tour: Meet for beer at Nimbus Brewery

## 2.16 **Lunch Programs for 2010-2011**

- 1. NOTE: Coordinators must send the following information for their lunch program to Buzz ASAP so it can be put in the newsletters and on the website:
  - a. Topic description (paragraph)
  - b. Speaker(s) bio (paragraph)
  - c. Photo of speaker and/or other program-related photo
- 2. September
  - Coordinator: Tom McGreal
  - Speaker and Topic: 2012 IBC Round Table discussion with Ken Cawthorne, Bob Dinius, etc.
- 3. October
  - Coordinator: Tom McGreal
  - Speaker and Topic: Controls Roundtable discussion about BACnet Advanced, Climatec, JCI, etc.
- 4. November
  - Coordinator: Dave Palty
  - Speaker and Topic: Energy Storage Technologies with Dr. Joseph Simmons
- 5. December
  - Coordinator: Quinton Lamoreaux
  - Speaker and Topic: Boiler Efficiencies / Condensing vs. non
- 6. January
  - Coordinator: Eric Buchholz
  - Speaker and Topic: Water Treatment

7. February

- Coordinator: Rebecca Tarantino
- Speaker and Topic: Indoor Air Quality - Mold

8. March

- Coordinator: Dave Tyrrell
- Speaker and Topic: TEP Rebates

9. April

- Coordinator: \_\_\_\_\_ (TBD)
- Speaker and Topic: ASHRAE Distinguished Lecturer (TBD)

10. May

- Coordinator: \_\_\_\_\_ (TBD)
- Speaker and Topic: Coordinated with Phoenix Chapter (TBD)

2.17 **End-of-year Chapter Awards Dinner**

- A. Buzz will look into possible options to discuss at next BOG meeting.

2.18 **Adjournment**

*Minutes prepared by Buzz Wright (buzz@kwmech.com) on July 12, 2012*